

**Lee County Industrial Development Authority  
Board Meeting Minutes  
The Collaboratory, 2031 Jackson Street  
April 21, 2022**

**I. CALL TO ORDER**

The regular meeting of the Lee County Industrial Development Authority was called to order at 10:03am on April 21, 2022 by Gail Markham, Board Vice Chair, and determined that a quorum was present.

**Members Present**

Gail Markham

Ed Bolter

Wayne Kirkwood

Robbie Roepstorff

Doug Gyure

**Guests Present**

Tessa LeSage, Director of Future Makers

**Staff Present**

IDA Counsel Thomas B. Hart

Jolene Tarleton

Sharon Brotherton

**II. APPROVAL OF TRANSCRIPT** – Ed Bolter made a motion to approve the transcript of the March 30, 2022 meeting; seconded by Wayne Kirkwood, and unanimously approved.

**III. TREASURER’S REPORTS**

1. Robbie Roepstorff presented the financial reports for the period ending March 31, 2022. Ed Bolter made a motion to accept the financial reports as presented; seconded by Wayne Kirkwood, and unanimously approved.
2. Robbie Roepstorff made a motion to accept the FY2021-2022 Budget; seconded by Ed Bolter, and unanimously approved.
3. Wayne Kirkwood made a motion to accept the audit proposal of Ashley Brown & Company for the FY2020-2021 Budget; seconded by Ed Bolter, and unanimously approved.

**IV. HORIZON COUNCIL REPRT**

Robbie Roepstorff reported to the IDA membership that the May general membership meeting topic is set to be about transportation.

**V. OLD BUSINESS**

1. Robbie Roepstorff made a motion to accept the proposal for ShaBro Solutions Corp to serve as the IDA Administrator; seconded by Wayne Kirkwood, and unanimously approved.
2. All IDA members in attendance confirmed receipt of documents of reappointment by the Board of County Commissioners.
3. Wayne Kirkwood made a motion to redirect the undistributed funds set aside for COVID-19 activities back to county-wide development activities; seconded by Doug Gyure, and unanimously approved.
4. Ed Bolter made a motion to accept the Revised Meeting Schedule as presented and revised with addition of June 29, 2022; seconded by Wayne Kirkwood, and unanimously approved.

## **VI. LEGAL COUNSEL COMMENTS**

1. Robbie Roepstorff made a motion to accept the terms of the \$500,000 grant for the Stop-Out Program to include an annual report from the recipient; seconded by Ed Bolter, and unanimously approved.
2. Wayne Kirkwood made a motion to accept the terms of the \$125,000 grant for the Horizon Foundation; seconded by Doug Gyure, and unanimously approved.
3. IDA Counsel, T. Hart, advised the IDA of the bond fees on Cypress Cove April 27, 2022 closing will be \$337,675.

## **VII. NEW BUSINESS**

None.

## **XII. OPEN DISCUSSION**

The IDA is seeking qualified individuals to fill the seat for David Barton to provide him the opportunity to retire.

## **XIII. ADJOURNMENT**

With there being no further business, the meeting was adjourned at 11:00am by Gail Markham, Board Vice Chair.

**Next IDA Board of Directors Meeting May 19, 2022  
The Collaboratory, 2031 Jackson Street**