

**Lee County Industrial Development Authority  
Board Meeting Minutes  
The Collaboratory, 2031 Jackson Street  
May 19, 2022**

**I. CALL TO ORDER**

The regular meeting of the Lee County Industrial Development Authority was called to order at 10:08am on May 19, 2022 by Tom Hoolihan, Board Chair, and determined that a quorum was present.

**Members Present**

Tom Hoolihan  
Robbie Roepstorff

Gail Markham  
Doug Gyure

Wayne Kirkwood  
David Barton

**Guests Present**

Jeff Brown, CPA

**Staff Present**

IDA Counsel Thomas B. Hart

Jolene Tarleton

Sharon Brotherton

**II. SWEARING-IN OF IDA MEMBERS** – Authority legal counsel, Thomas B. Hart, administered the oaths of office and accepted the affirmations of Doug Gyure, Wayne Kirkwood, Gail Markham and Tom Hoolihan for another four-year term.

**III. APPROVAL OF MINUTES** – Wayne Kirkwood made a motion to approve the minutes of the April 21, 2022 meeting; seconded by Doug Gyure, and unanimously approved.

**IV. FY 2020-2021 AUDIT PRESENTATION** – Jeff Brown of Ashley Brown & Co. presented the findings of the FY2020-2021 Audit to the Board. Gail Markham made a motion to accept the audit with modifications requested to simplify the reporting of expenses; seconded by Robbie Roepstorff, and unanimously approved.

**V. TREASURER'S REPORT**

Robbie Roepstorff presented the financial reports for the period ending April 30, 2022. Gail Markham made a motion to accept the financial reports as presented; seconded by Wayne Kirkwood, and unanimously approved.

**VI. HORIZON COUNCIL REPRT**

Robbie Roepstorff reported to the IDA membership that the May general membership meeting has been canceled due to a schedule conflict with the State of the Schools event. The next general membership meeting is scheduled for June 24, 2022, where transportation will be the topic of the presentation.

**VII. OLD BUSINESS**

The Public Officials Policy with United States Liability Insurance Company is not being renewed on July 1, 2022. We will get quotes from other companies to continue the Public Officials Policy also known as Directors & Officers Policy. The General Liability insurance is scheduled to renew in September 2022.

**VIII. LEGAL COUNSEL COMMENTS**

IDA Counsel, T. Hart, advised the IDA that all executed agreements are in order for the grants and contracts approved in April.

## **IX. NEW BUSINESS**

David Barton confirmed his desire to retire. Tom Hoolihan asked that the authority members who can think of appropriate individuals to fill this seat send him names and contact information.

Tom Hoolihan started the discussion that it is time to repair after the last two years of fractured relationships with the EDO and Horizon Council. Mr. Hoolihan volunteered to work with the Authority Administrator to get present interoffice agreements for functions of each separate entity as a whole.

## **X. ADJOURNMENT**

With there being no further business, the meeting was adjourned at 11:00am by Tom Hoolihan, Board Chair.

**Next IDA Board of Directors Meeting July 21, 2022  
The Collaboratory, 2031 Jackson Street**